

Simcoe County Alliance to End Homelessness (SCATEH) Chapter Terms of Reference

Preamble:

The vision of each chapter of SCATEH is three-fold:

- 1) To serve as a forum to understand, to plan, and to coordinate activities that raise awareness of the complex issues surrounding homelessness in Simcoe County.
- 2) To create solutions as a coalition of community stakeholders and front line workers who are committed to developing and implementing strategies that will eliminate homelessness.
- 3) To communicate consistent messages about homelessness to the public.

Purpose of regional Chapters:

- a. Enhance collaboration and communication within the local community
- b. Increase community service capacity and community responsiveness
- c. Offer a collective focus on ending homelessness in the local community

Common Principles of Simcoe County Alliance to End Homelessness

- a. Every individual / family needs appropriate, affordable and safe housing to support their basic need for shelter
- b. Supporting the dignity of the individual / family / community is everyone's responsibility
- c. Recognizing that if housing is unstable, it has a negative impact
- d. Multiculturalism and diversity are respected

Expectations of Members:

- a. Involvement at SCATEH-facilitated events with the expectation of members participating in a minimum of one event per year
- b. Commitment to attend the monthly meetings
- c. Arrangement of an alternate member to attend meetings in the event of an absence
- d. Involvement in Homeless Enumerations.

Roles and Responsibilities of Chapter Chair and Co-Chair:

- a. The Chair and Co-Chair are elected every two years

- b. The Chair and / or Co-Chair will participate in SCATEH monthly steering committee meetings and prepare the Chapter reports
- c. The Chair and / or Co-Chair are responsible for facilitating the meetings and for setting the meeting dates and location
- d. The Chair and /or Co-Chair will prepare the meeting agenda and arrange to circulate the meeting minutes
- e. The Chair and / or Co-Chair are the official spokespeople for any media inquiries or can delegate a spokesperson as necessary

Membership:

Membership in a SCATEH Chapter is open to all individuals and organizations upholding the common vision. Each chapter strives to involve representatives from the diverse organizations concerned with homelessness and to encourage community members to become involved. Chapters are community-specific.

Meeting Frequency:

Meetings are held the _____ of every month. Meetings are typically held at _____ from _____ - _____.